

University of Port Harcourt

World Bank Africa Centre of Excellence (ACE)

Centre for Oilfield Chemicals Research (CEFOR)

Invitation for Tenders

Grant ID#: 60029544

Procurement and Installation of Office and Laboratory Furniture /One Digital Multimedia Language Laboratory / Sundry Equipment with Accessories for Three Research and Teaching Laboratories

Through

National Competitive Bidding (NCB)

(IFB/T Nos. NG/CEFOR/GDS/NCB/16/07 and NG/CEFOR/GDS/NCB/16/08)

Introduction

(1) The University of Port Harcourt, Nigeria (UniPort) through the World Bank Africa Centre of Excellence in Oilfield Chemicals Research (ACE-CEFOR) received a grant from the World Bank towards implementation of the Africa Centres of Excellence Project, and intends to apply part of the grant for payment under the contract for the Procurement and installation of Office and Laboratory Furniture / One Digital Multimedia Language Laboratory /Sundry Equipment with Accessories for Three Research and Teaching Laboratories.

(2) The ACE-CEFOR, participating in the implementation of the Africa Centres of Excellence Project, now invites sealed bids/tenders from eligible and qualified bidders/tenderers for the following underlisted items:

S/No.	Package No.	Lot No.	Description of Item	Quantity	Location	Bid Security	Delivery Period
1	NG/CEFOR/GDS /NCB/16/07	I	Office / Laboratory Furniture and Installation	Various	UniPort	At least 2.5% of Bid Price	60 Days
2	NG/CEFOR/GDS /NCB/16/07	II	Establish digital multimedia and language translation laboratory	Various	UniPort	At least 2.5% of Bid Price	60 Days

3	NG/CEFOR/GDS /NCB/16/08	I	Equipment with accessories and reagents for Drilling Fluids and Mud Laboratory (13 items)	Various	UniPort	At least 2.5% of Bid Price	60 Days
4	NG/CEFOR/GDS /NCB/16/08	II	Equipment with accessories and reagents for Analytical and Quality Laboratory (20 items)	Various	UniPort	At least 2.5% of Bid Price	60 Days
5	NG/CEFOR/GDS /NCB/16/08	III	Equipment with accessories and reagents for Water, Sanitation and Environmental Laboratory (17 items)	Various	UniPort	At least 2.5% of Bid Price	60 Days

(3) Tendering will be conducted through the National Competitive Bidding (NCB), a procedure specified in the national Public Procurement Guidelines and it is open to tenderers from Eligible Source Countries as defined in the Guidelines.

(4) Interested eligible tenderers may obtain further information from the University of Port Harcourt at the address below and inspect the Tendering Documents from 9:00am to 3:00pm, Mondays to Fridays, except on Public Holidays.

(5) ELIGIBILITY CRITERIA INCLUDE:

The following documents should be submitted with the bids/tenders:

- (a) Certificate of Incorporation at the Corporate Affairs Commission (CAC);
- (b) Current Tax Clearance Certificate for the immediate past three (3) years (2013-2015), with Tax Identification Number (TIN);
- (c) Certificate of VAT Registration and Remittance from 2013-2015;
- (d) Current PENCOM Certificate (2015);
- (e) Last three (3) years Audited Accounts of the firm duly signed and stamped by a certified Auditor to demonstrate the financial capability of the bidder in terms of profitability and adequate working capital. The required turnover for the project is fifteen million naira (N15,000,000.00) and above;
- (f) Original bank statement for the past twelve (12) months;
- (g) Current Certificate of Compliance with the provisions of the Industrial Training Fund (ITF) Amended Act 2011, issued by ITF;
- (h) Verifiable and documented evidence of successful completion of three (3) similar nature and magnitude contracts executed in the last five (5) years each giving scope, location, value and referral contact telephone number;
- (i) Evidence of financial capability of either cash at bank of ten million naira (N10,000,000.00) or letter often million naira (N10,000,000.00) overdraft facility availability, to be written by the Bank Manager of the bidder/tenderer;
- (j) Details of Company Corporate Profile showing Experiences, Curricula Vitae, Certificates, contacts, telephone numbers and email addresses, etc. of the Technical Personnel;
- (k) Sworn affidavit in line with the provisions of Part IV, Section 16, Subsection 6(f) of the Public Procurement Act 2007:
- (1) That all documents submitted are fully correct and genuine;

- (2) That neither the company nor any of the company's Directors is bankrupt;
- (3) That no officer of UniPort or Bureau of Public Procurement is a former or present Director/Staff of the company, and that the company is not in receivership.

NOTE

Suppliers should note that originals of the documents listed above would be requested and should be available for sighting whenever required. Also, the Tender documents of any supplier that does not meet the above eligibility criteria will not be considered. Electronic bidding will not be permitted. Also, late tenders will be rejected.

TENDER FEE

A non-refundable sum of ten thousand naira (N10,000.00) only tender fee for each Lot shall be paid into the Centre's Accounts stating the vendor's name and purpose (as, for example, "JpH Plc 2016 CEFOR Tender Fee") using the bank details below:

Account Name: World Bank Centre of Oilfield Chemicals Research, UniPort

Bank Name: First Bank of Nigeria Plc

Account No.: 2028829218

SUBMISSION AND CLOSING DATE OF TENDER

Two (2) copies of the technical tender documents must be submitted, in one envelope, while the financial tender documents one (1) soft copy on a New labelled CD and one (1) hard copy must be sealed in another envelope and all are to be submitted in one (1) big envelope, **on or before Thursday, 24th November, 2016 at 12:00 noon** with the Inscription on the top left side of the envelope, e.g.: "NG/CEFOR/GDS/NCB/16/07, LOT I: Office/Laboratory Furniture and Installation" and must be submitted at the office of:

The Center Leader,

World Bank Centre of Excellence in Oilfield Chemicals Research (ACE-CEFOR),

Emerald Energy Institute Building,

Left Wing, Ground Floor,

University of Port Harcourt,

East West Road, Port Harcourt.

Tel: -1-2348037099211, + 2347034378380

BID OPENING AND CONTRACT AWARD DATES

All bidders or their representatives and the general public are invited to attend the bid opening on **Tuesday, 29th November, 2016 at the Senate Chamber of the University of Port Harcourt at 12:00 noon prompt. Contract award shall be on Monday, 5th December, 2016.**

ADDITIONAL INFORMATION:

- (1) The full details of the Specifications for each lot would be attached to the Bidding documents and all financial bids should be quoted in Naira (N);
- (2) All tenders must be accompanied by Bank Drafts of at least 2.5% of the tender prices as tender security in Naira. A margin of preference for eligible national contractor shall not be applied;
- (3) Bids would not be awarded to the lowest bidder but “lowest evaluated responsive bidder”;
- (4) Bidders are not restricted on the number of lot(s) to apply for because, bids would be “evaluated on lot-by-lot basis”;
- (5) All bids submitted before the closing date and time would be accepted and evaluated;
- (6) All tenders must be expressed in English Language;
- (7) Failure to, satisfactorily, fulfil the conditions requested above will result to invalidation of such tender.

Signed:

Prof. Ogbonna F. Joel, Centre Leader